



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

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Governor

Minutes

Name of Organization: Nevada No Wrong Door (NWD) Advisory Board

Date and Time of Meeting: June 23, 2015; 1:00 p.m.

Place of Meeting: Office of Economic Development
808 West Nye Lane
Carson City, NV 89703

-OR-

555 E. Washington Ave #5400
Las Vegas, NV 89101

Minutes

I. **Welcome, Roll Call and Introductions**

Call to order: 1:05 p.m.

Members Present: Brian Patchett, Dena Schmidt, Ellen Richardson-Adams, Jane Gruner, Janice John, Jeff Fontaine, Laurie Olson, Maria Dent, Mechelle Merrill, Sherri Rasmussen

Members Absent: Laurie Squartsoff, Sherri Rice

Staff Present: Sarah Marshall, Sarah Boxx, Cheyenne Pasquale

Guests: Gloria Macdonald, Bob Cooney, Marta Jensen

II. **Public Comment** (No action may be taken upon a matter raised under public comment period unless this matter has been specifically included on an agenda as an action item.)

No public comment

III. Review and Approve Minutes from May 27, 2015 (**For possible action**)

Laurie Olsen needs to be corrected to Laurie Olson. Laurie O. motioned to approve; Ellen R. seconded. Motion carried.

IV. Review and Discuss Early Intervention Provider Focus Group

On May 28, 2015 an additional focus group was held for Early Intervention Providers. A total of 19 participants attended the session, although only about a third of them were actually early intervention providers. The key takeaways from this focus group were generally in line with the rest of the outreach efforts. One concern that was noted here, but not in previous groups was the gap in services for the senior population age 55-60.

SEI reported they felt perhaps a definition of early intervention provider would have been beneficial in the invitations. They were targeting providers of the 0-3 age group, a lot of the participants weren't in that definition, but still considered themselves early intervention providers.

Overall, different providers were reached through this opportunity and for the participants that were in the targeted group it still was an opportunity to educate them on their role in the vision for NWD and LTSS.

V. Discuss & Approve Strategies, Timelines & Resources for Plan (For possible action)

SEI presented a draft "Goals and Objectives" document that synthesized the boards discussion from the last meeting. They have provided some information in terms of timelines, responsible parties and resources needed based on the last discussion as well.

The board reviewed the Governing Board Organizational Chart with edits made to add 'state and county providers' or 'state and county leadership' as key stakeholders. Additions were also made as follows: add a subcommittee for Quality Assurance; all agreed there should be a NWD Coordinator, Administrative staff, and possibly an IT Coordinator within the governance structure. The governing board will have 4 sub-committees to help implement the plan.

The Goals and Objectives were edited, the final agreed upon goals can be found on the ADSD website under the June 23 materials "NWD Goals and Objectives". The major points of discussion:

- Goal 1 -Objective 1.1 to be more specific of state leaders including those needed based on implementation grant requirements to include state programs and others involvement in the governing board. Changes of wording from 'state leaders' to 'state decision makers'. Objective 1.2 where notes 'state' to add 'state and county' throughout the document. Objective 1..4 to include 'engage advocacy groups' to be part of the advocacy strategy
- Goal 2 Objective 2.2 to include wording changes based on organizational chart edits.

- Goal 3 to be changed to ‘develop an integrative IT system’ objective edits to key points to change goal and focus to I&R. Integrated IT support more detailed changes on the design were made.
- Goal 4 objectives to include county and clarified appointing of board members from the governor by adding a task to seek attorney assistance in developing structure of the board, possibly consider the Director of DHHS as the appointing authority instead of the governor.
 - Laurie O also suggested the attorney assistance will be beneficial to ensure the governing board and sub-committees are established in a way that will allow work to be completed, but still comply with the Open Meeting Law. This will have to be considered in the by-laws for the governing board.
- Members agreed it was important to add a new goal that was specific to addressing issues in gaps in services so that the NWD system can connect individuals to services versus placing them on a waitlist.

Members agreed to table the vote on acceptance of these items to the next meeting due to the number of changes that were discussed during the meeting.

VI. Review and Discuss Implementation Grant

Cheyenne P. discussed the NWD Implementation grant which is 3 years and approximately \$725,000 per year. In developing the grant, it will be important to focus on what can be accomplished in 3 years given the funding available, versus implementation of the entire plan. The grant will begin October 1, 2015. Cheyenne will send additional information to the Advisory Board and asked if any members had thoughts to send her an email. She will also be following up with members that are required to submit letters of commitment. The grant is due July 27, 2015.

- VII. Public Comment** (No action may be taken upon a matter raised under public comment period unless this matter has been specifically included on an agenda as an action item.)
No public comment

VIII. Final Comments, Next Steps and Adjournment

SEI will update the “Goals and Objectives “ document with the changes that were made today & send it out to the group for review. Any edits will need to be sent directly to SEI. They will incorporate final edits into the final draft of the strategic plan which will be reviewed and approved at the July meeting. The next meeting is a webinar on July 16th at 1:00 pm.

Jane motioned to adjourn the meeting at 3:28p.m., Ellen seconded. Motion carried.